

UNIVERSITY OF TURBAT



(TENDER DOCUMENTS)

Aluminum Partition Works of Offices

University of Turbat

Main Campus

(UOT/ADV/02-2021-A)

1. INTRODUCTION:

- 1.1 The University of Turbat (UoT) is a public sector institution of higher education located at the western part of Balochistan, at Turbat, (Kech).
- 1.2 The Tender in hand is for supply and installation of partitioning work of offices at admin & academic block.

2. THE TENDER

2.1 The tender in hand has been floated for supply and Installation of Partitioning work of offices for UoT main Campus on competitive basis, from firms qualified to supply such items.

2.2 The bids are being invited on the basis of "Single stage one envelope" procedure as stipulated in PPRA rules no 36(a). The prospective bidders are required to submit their sealed proposals in a single envelop which should be clearly marked as such. The bids will be received on or before 27th January 2022 at 3:00 PM. The Tender will be opened on same date at in front of a committee formed by competent authority of UoT.

3. TENDER NOTICE



UNIVERSITY OF TURBAT

TRADITION INNOVATION EXCELLENCE

Tender Notice

The University of Turbat (UoT) invites sealed bids from eligible dealers/firms having income tax / sale tax registration, for the following purchase:

Tender Title	Tender Submission Deadline	Tender Opening Details
Supply and Installation of Partitioning work of offices for main campus of UoT	27/01/2022 at 3:00 PM	27/01/2022 at 3:30 PM

1. The interested firms can obtain tender documents from the office of Procurement Officer UoT located at the Main campus UoT, Adjacent M-8 Ginnah Town Turbat (Balochistan) after paying documentation fee of Rs. 2000/- (Non-refundable) through pay order or Banker's cheque or by depositing the same in the UoT's account No 1040790052500-1 being maintained in the HBL Turbat branch through challan. The paid challan must be submitted as evidence for obtaining the documents. The Tender Documents can also be downloaded at UoT website.
2. The tendering firms will have to attach earnest money@2% of their quoted rates in the shape of pay order or bank draft in the name of UoT with their bids, without which the bid will be considered as invalid and rejected.
3. The competent authority of UoT reserves the right to accept any offer or reject any one or all offers, for which reasons will be recorded and intimated to any participating bidder who requests for the same.
4. The quantities of items can be increase or decrease by competent authority of UoT.
5. Incomplete bids or offers sent though fax or email can't be accepted.

PROCUREMENT OFFICER: University of Turbat (UoT). Main Campus, M-8, Ginnah Turbat.

Phone: 0852-400522,

URL: www.uot.edu.pk , **E-Mail:** procurements@uot.edu.pk

4. INSTRUCTIONS TO THE BIDDERS:

- 4.1 The terms and conditions and the criteria for technical qualification must be read carefully before submitting tenders.
- 4.2 The proposals must be submitted in in a single envelop duly sealed and should be clearly marked as such.
- 4.3 The bids must be written with pen and those written with pencil will not be accepted.
- 4.4 Tender submitted through fax or email will not be accepted.
- 4.5 Tender submitted after due date and time will not be accepted.
- 4.6 The bids must be filled completely. Full address and phone No. should be given.
- 4.7 For any further information or clarification the Procurement officer of UoT can be contacted at phone No. 0852400522.

5. **BIDDING DATA** (Salient features of bid).

5.1	Name & address of employer	UoT main campus Turbat
5.2	Currency	Pak Rupees
5.3	Amount of bid security	2 % quoted amount
5.4	Period of validity	Three month
5.5	No. of copies of bid to be submitted	One
5.6	To whom bid is to be submitted	Procurement Officer UoT located at the Main campus UoT, Adjacent M-8 Ginnah Town Turbat
5.7	Deadline for submission of the bid	27th January 2022 at 3:00 PM
5.8	Date time and venue of bid opening	Bid will be opened on 27th January 2022 at 3:30 PM in meeting room Admin Block Main Campus

6. **Responsiveness of bid**

A bid to be responsive must fulfill the following conditions	
6.1	The bid is valid till the time mentioned in the bid documents.
6.2	The bid prices are firm during the currency of the contract.
6.3	Completion period is offered within the specified limits.
6.4	The bidder is eligible to bid and possesses the requisite experience, capacity & qualifications.
6.5	The bidder has submitted the requisite bid security.
6.6	The bid does not deviate from basic technical parameters/requirements.
6.7	The bid meets the general specifications of the Tender

7. **Price adjustment for deviation in terms of payment**

If a bid deviates from the terms of payment as specified in the conditions of contract and if such deviations are acceptable to the Employer, then markup earned for any earlier payments involved in the terms outlined in the bid as compared to those stipulated in the "Conditions of Contract" shall be calculated at the prevailing Bank interest rate and shall be added to the corrected total bid price for comparison purposes only.

8. **Basic eligibility conditions**

The bidders in order to be eligible for giving quotation must meet the following basic conditions.

- i. Technically & financially capable to perform such works.
(Documentary evidence to be given)
- ii. Must be registered with GST, BST and Income tax departments (copies of certificates to be attached)
- iii. Must agree with terms and conditions given in the bidding documents.

9. **SPECIFIC WORK DATA (BRIEF DISCRIPTION OF THE WORK)**

9.1	Name of the work/supply	Supply and Installation of Partitioning work of offices for main campus of UoT
9.2	Place of supply	The items are required to be delivered at the Main campus UoT, Adjacent M-8 Ginnah Town Turbat.
9.3	Brief Description of work	The tender involves Supply and Installation of Partitioning work of offices for Admin & Academic Block as per technical specifications and quantities given in the tender documents

10. **Contract Data**

10.1	Employer	University of Turbat
10.2	Contract	Supply and Installation of Partitioning work of offices for main campus of UoT
10.3	Date of Delivery	The supplies are required to be delivered within two month from date of order.
10.4	Employer 's Representative	Procurement Officer
10.5	Performance security	Not Applicable
10.6	Period of removing defects	The defects, if any, must be removed or item replaced within two weeks.
10.7	Insurance	Not Applicable
10.8	Deduction	Income tax, BST & GST will be deducted from bills as per government rules. The suppliers must submit NTN No and clearly state whether they are filer or non –filer.
10.9	GST	The supplier is required to submit copy of GST invoice with delivery.
10.10	Arbitration	As per relevant rules

11. Delay in Delivery

- In case of extension in the delivery period, the recovery shall be made on the basis of following percentages of value of goods stores / work completion which the tenderer has failed to supply / complete the work.

Conditions with Percentage

- a. Delay up to one fourth period of the prescribed delivery period. **2.5 %**
 - b. Delay exceeding one fourth but not exceeding half of the prescribed period. **5.0 %**
 - c. Delay exceeding half but not exceeding three fourth of the prescribed period. **7.5 %**
 - d. Delay exceeding three fourth of the prescribed period. **10.0 %**
- Fraction of a day in reckoning period in supplies shall be eliminated if it is less than half a day. The maximum amount of shall be 10%.
 - The security money shall be refunded immediately after expiry of warranty period provided there is no breach of contract by the supplier and provided there is no outstanding against the tenderer.

Seen & accepted
Name of the firm/
Bidder with stamps

12.

General Terms and condition

1. The quantities given against each item are estimated ones and can be increased or decreased without change in rates depending upon actual requirement or space availability.
2. The items will need to be delivered at the main campus of UoT situated at Turbat.
3. Any damage or defect during transportation, loading/un loading or installation/fixing will be on supplier's account and no additional cost will be borne by UoT on this account.
4. For the branded items the firm must produce documentary evidence of the genuineness of the product.
5. Part payment may be allowed at the sole discretion of UoT; however in such event, UoT may retain a certain part of the payment.
6. The rates should be quoted for each item separately. The selection of lowest rates will be made on overall lowest basis.
7. The standard procurement rules and regulations of PPRA will be applicable.

Seen & accepted

Name of the firm/
Bidder with stamp

Technical Specification

S.NO	Description	Qty/Measurement	Rate	Total
1	Providing / Fixing office Modular aluminium partition System section in 75 mm or 3" thick with & without powder coated including the cost of all necessary hardware, fittings, supplied and installed in the following sizes and in-fill panels similar to the sample Up to ' - 0" high 12mm thick glass with frosted film partly clear glass panels, including gasket, necessary hardware fittings with 1/4" thick	3812 Sq/f		
2	Providing and fixing Glass openable doors/ sliding of approved make including 12mm thick best quality imported glass and aluminum fittings, top and bottom Including floor machine & D lock and making good damages to wall etc. Complete in all respect	20		
	Total			