



# JEEHAND RASHEED

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**Address:** Village Shay Khan Union Council Nodiz Zubeda Jalal Road Turbat, Kech Balochistan, Pakistan.

**Postal Address:** Department of Management Sciences, University of Turbat, M-8 Road Ginnah Kech Balochistan, Pakistan.

## Personal Information

- Father's Name: Rasheed Ahmed
- Qualification: MBA (Executive)
- Nationality: Pakistani

## Carrier Objective

- Accept and enjoy the new situation and enhance the knowledge, abilities and skills through organization by contribution

## Academic Records

DEGREE	YEAR	DIVISION/CGPA	BOARD / UNIVERSITY
MBA (Exe)	2016	3.19/4.00 CGPA	University of Turbat
B.A	2013	2 <sup>nd</sup> Division	University of Balochistan
F.S.C	2011	2 <sup>nd</sup> Division	B.B.I.S.E. Quetta
Matriculation	2009	2 <sup>nd</sup> Division	B.B.I.S.E. Quetta

## Work Experience;

- University of Turbat.  
**Facilitator** **March 2017 – January 2019**
- University of Turbat.  
**Office Assistant** **January, 2019 – Till date.**

## Computer Skills

- Installation of Operating system, Window 2006, window 7, 8, window 10.
- Command on MS Office.
- In page Urdu,
- Typing Urdu, English and Balochi
- Internet Browsing
- Printing documents
- Operating Photocopier Machine

## **Speaking Languages**

- English , Urdu, & Balochi

## **References**

Will be provided when needed.